



Andy Beshear
Governor

Kerry B. Harvey
Secretary

Ray A. Perry
Deputy Secretary

Public Protection Cabinet
Kentucky Board of Home Inspectors
Mayo-Underwood Building
500 Mero Street, 2NE09
Frankfort, KY 40601
<https://bhi.ky.gov>

Robert Astorino, Executive Director
Kentucky Real Estate Authority

John Hardesty, General Counsel
Kentucky Real Estate Authority

May 25, 2021
10:00 A.M.

BOARD MEETING MINUTES

A Meeting of the Board of Home Inspectors was held via video conferencing on Tuesday, May 25, 2021 under the special meetings provisions as set forth in KRS 61.823 in response to the Covid-19 pandemic.

MEMBERS PRESENT

Mitch Buchanan, Chair
Paul Ogden, Vice Chair
James Chandler
Mark Hiten
Ralph Halcomb

KENTUCKY REAL ESTATE AUTHORITY

Tatum A. Herrington, Board Administrator
Hannah Carlin, Licensing/Education Coordinator
Robert Astorino, Executive Director
Brian Travis, Investigator

GUESTS

Jeremy Miller
Chris Curtis
Steve Keeney
Keith Smitson
Josh Ross

CALL TO ORDER AND GUEST WELCOME

Board Chair Buchanan called a meeting of the Kentucky Board of Home Inspectors to order at 10:03 a.m. All members were present and a quorum was established. Introductions were made, and guests in attendance were welcomed.

Approval of March Minutes

Member Ogden made a motion to approve the March meeting minutes. The motion was seconded by member Chandler. With all in favor, the motion carried.

KREA Executive Director Comments

KREA Executive Director Robert Astorino addressed the Board, and stated KREA General Counsel John Hardesty would not be in attendance at today's meeting, but KREC licensing/education coordinator Hannah Carlin is in attendance to discuss the end of the State of Emergency action Plan. Mrs. Carlin stated KREA does not know when the state of Emergency will end, but a plan has been created for when it does. The Board is sending a notice in advance to remind all licensees what actions will occur when the state of emergency does end. Once the state of emergency has ended, the Board will once again notify all licensees. Mr. Astorino stated there is still no return date for being back in the office, but staff will get a thirty (30) day notice.

Licensure Report

Board Administrator Tatum Herrington gave the licensure report. As of May 25, 2021 there are 667 active licensees, thirty-two (32) inactive licensees, and seven (7) inactive non-renewal licensees, with a total of 706 licensees.

Board Chair Buchanan stated thirty (30) days after the state of Emergency ended, late fees would begin to accrue for licensees who have not yet renewed.

Member Ogden made a motion to have late fees accrue thirty (30) days after the state of emergency ends for licensees who did not complete their 2020 renewal. Member Hiten seconded the motion. All in favor, the motion passed.

Application Committee Report

Board Chair Buchanan, of the application committee, reported the following:

The application committee reviewed seven (7) applications. Of those applications one (1) was deferred, and six (6) were approved.

Board Chair Buchanan made a motion to accept the recommendations of the committee. Member Ogden seconded the motion. All in favor, the motion passed.

Education Committee Report

Member Hiten, of the education committee, reported and made the following recommendations:

Bluegrass Inspection Institute

- Safe Practices for the Home Inspector

Member Hiten made a motion to approve the following courses. Member Chandler seconded the motion. All in favor, the motion passed.

Mckissock 100% Education

- A Guide to Practical and Successful Report Writing
- Online Correspondence: A Guide to Practical and Successful Report Writing

Member Hiten made a motion to approve the following courses. Member Chandler seconded the motion. All in favor, the motion passed.

- Design of Onsite (Septic) Wastewater Treatment Systems
- Online Correspondence: Design of Onsite (Septic) Wastewater Treatment Systems

Member Hiten made a motion to deny the following courses for being outside of Kentucky's Standards of Practice. Member Chandler seconded the motion. All in favor, the motion passed.

Complaint Review Committee Report

Member Chandler, of the complaint committee, reported and made the following recommendations:

- 21-KBHI-001: Member Chandler recommended to defer action on this case for another thirty (30) days.
- 21-KBHI-006: Member Chandler recommended dismissal.

Member Chandler made a motion to accept the motions of the committee. Member Halcomb seconded the motion. All in favor, the motion passed.

Motion to Approve Timesheets

Board Chair Buchanan made a motion to approve timesheets. Member Hiten seconded the motion. All in favor, the motion passed.

Public Comment

There were no public comments.

Meeting Adjournment

KREA Executive Director Robert Astorino asked the Board if they should make a decision on the face to face education requirements the Board lifted due to COVID-19.

Member Chandler made a motion to lift the face to face requirements for both the pre-licensing and continuing education courses until 12/31/2021. Member Halcomb seconded the motion. The motion passed.

With no further business to discuss, member Hiten made a motion to adjourn. Member Halcomb seconded this, and with all in favor the meeting adjourned at 10:46 p.m.

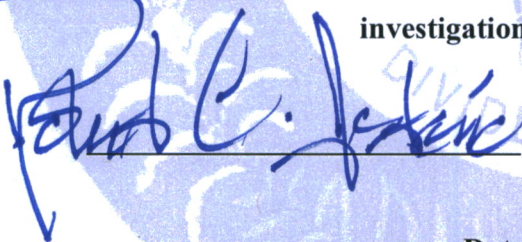
I, Robert Astorino, Executive Director of the Kentucky Real Estate Authority, have reviewed and pursuant to KRS 324B.060, have (Approved or Disapproved) the

expenditures of the KBHI (Insert name of Board)

as described in these attached minutes.

Meeting Date 5/25/2021.

I have not reviewed, nor did I participate in discussions, deliberations, or decisions regarding, the actions of the Board as it relates to individual disciplinary matters, investigations, or applicant reviews.



Robert Astorino, KREA Executive Director

Date 7.9.21